Annual Workplan

EFY 2016/2017
UNDP FY 2024

United Nations Development Programme
Ethiopia

Project Title: SIDA-UNDP Strategic Collaboration Programme on Environment and Climate Change – Ethiopia CO Pilot

UNSDCF Outcome:4

By 2025, all people in Ethiopia live in a society resilient to environmental risks and adapted to climate change

UNSDCF Outputs(s):

OUTPUT 4.1: Government of Ethiopia's capacity at national and subnational levels for climate and disaster risk management strengthened to build resilience.

OUTPUT 4.2: Normative frameworks, institutions and systems strengthened for conservation, sustainable use and equitable benefit sharing from the use of biodiversity and natural resources to ensure environmental sustainability for development.

Expected Project Output(s):

- Output 1: Strengthen the capacity of the CO on design and implementation of Integrated Programming
- Output 2: Enhance the capacity of the CO on gender mainstreaming;
- Output 3: Strengthen the capacity of the CO on Risk Management, including Social and Environmental Safeguards and Project Grievance Mechanisms
- Output 4: Enhance the capacity of the CO on Knowledge Management

Implementation Modality DIM

Brief Description of the Project

The Sida Programme supporting UNDP Ethiopia Country Office (CO)'s internal capacities to assist the Government of Ethiopia (GOE) to sustain development gains and increase resilience. The Programme will better connect the dots across Ethiopia's Nature, Climate, Energy (NCE) portfolio and strengthen the internal capacities of the CO for integrated programming, including a focus on resilience, in ways that contribute to accelerated structural transformations for sustainable development. The project will be anchored in deepening efforts to implement Ethiopia's NDC project, which is currently under implementation, with a total budget of 540,000 USD.

The work plan of the Sida programme prioritizes strengthened UNDP CO capacities to achieve its sustainable development vision through a more integrated, coherent approach to the environmental and climate dimensions of the UN Sustainable Development Cooperation Framework (UNSDCF) and Country Programme Document (CPD). To this end, the Sida Programme pilot work plan is grounded in the following four pillars:

- To build knowledge, skill, and competence in integrated portfolio management
- To ensure gender equality and women's empowerment through programming and implementation as well as in view of updated Ethiopia's NDC and CPD priorities
- To strengthen social and environmental safeguards and integrated risk management in programming and implementation
- To improve data and knowledge management and communication systems.

UNDP's strengthened role in providing integrated support aims to help Ethiopia leapfrog to a green economy and adapt to climate change through integrated program planning, implementation, and monitoring.

UNSDCF Programme Period:	2020-2025	EFY 2016/2017 AWP budget:	USD 80,000
Award ID:	00119459		
Start date:	1 January 2024	Total resources required	_____
End Date:	31 December 2024	Total allocated resources:	USD 80,000
		• Regular (TRAC)	
Management Arrangement:	___DIM___	• Other:	
		* Donor-SIDA	USD 80,000
		Unfunded budget:	_____

Agreed by UNDP: _____

Date: 21-02-2024

ANNUAL WORK PLAN — CURRENCIES: USD

EXPECTED PROJECT OUTPUTS And baseline, associated indicators and annual targets	PLANNED ACTIVITIES List activity results and associated actions	ETHIOPIA FY 2016-2017 Budget (USD)				RESP. PARTY
		Q3	Q4	Q1	Q2	
		UNDP FY 2023				
		Q1	Q2	Q3	Q4	
	Activity 1.1 Enhance integrated programming i					
Output 1 The capacity of the CO on design and implementation of Integrated Programming strengthened *Baseline:* • *There is no validated Integrated Programming Action Plan* • *There is no portfolio management system for integrated programming tested and operationalized.* • *There is no capacity building workshop for integration and mainstreaming organized.* • *There is no experience sharing visit outside Ethiopia in collaboration with HQ conducted.* • *There is no training or technical convening conducted.* *Indicators:* • *Number of Integrated Programming Action Plan validated.* • *Number of portfolio management systems for integrated programming tested and operationalized.*	Action 1.1.1 Validate the integrated Programming Action Plan for the CO to strengthen capacities and implementation of integrated programming in support of delivering the UNSDCF/UNDP Country Programme.	2,000				UNDP ETH CO
	Action 1.1.2. Test and operationalize portfolio management system for integrated programming.		2,000			UNDP ETH CO
	Action 1.1.3. Conduct capacity building workshop for integration and mainstreaming of climate action, disaster risk reduction, and SDGs in common integrated development planning and budgeting frameworks.			3,500		UNDP ETH CO, UNDP HQ/BPPS
	Action 1.1.4. Operationalize and capacitate the existing core group for integrated programming through experience sharing visits.		12,500			UNDP ETH CO, UNDP HQ/BPPS

Indicators	Action 1.1.5 Provide training on integrated programming, technical and other required support to teams and hubs for stronger synergies.			SIDA	UNDP ETH CO, UNDP HQ/BPPS	Trainings, Workshops and Conferences
• Number of capacity building workshops reports produced for integration and mainstreaming.		2,000				2,000
• Number of experiences sharing visits conducted.						
• Number of CO staff trained on integrated programming.						
Targets:						
• 1 Integrated Programming Action Plan validated.						
• 1 portfolio management system for integrated programming tested and operationalized.						
• 1 report produced for capacity building workshop organized for integration and mainstreaming for integration and mainstreaming of climate action, disaster risk reduction, and SDGs.						
• At least 1 experience sharing visit conducted.						
• At least 25 (M15/F10) CO staff with enhanced knowledge and skills on integrated programming.						
Subtotal (per quarter)	2,000	2,000				
Subtotal (per half year)	18,500	16,500	3,500			
Subtotal (EFY 2016-2017)	22,000		3,500			

Activity 2.1 Enhance gender mainstreaming capacity in the CO

Output 2 The capacity of the CO on gender mainstreaming enhanced. **Baseline:** • *There is no assessment report on review of UNDP's staff recruitment procedures with gender lens developed to inform current limiting factors and identify entry points to promote gender parity.*	5,000			UNDP ETH CO	SIDA	Internation al /local Consultant s	5,000
Action 2.1.1 Conduct review of UNDP's staff recruitment procedures with gender lens to map the current limiting factors and identify entry points to promote gender parity.	5,000						
• *There is no action plan on gender sensitive recruitment processes for increased gender parity at all levels developed.* **Action 2.1.2.** Develop action plan on gender sensitive recruitment processes for increased gender parity at all levels	5,000			UNDP ETH CO	SIDA	Internation al /local Consultant s	5,000
• *There is no capacity building workshop on SH and SEA policies and guidelines organized.* **Action 2.1.3.** Build capacity of partners on SH and SEA policies and guidelines.		2,500		UNDP ETH CO, UNDP HQ/BPPS	SIDA	Trainings, Workshops and Conference s	2,500
• *There is no. CO Gender Mainstreaming Capacity Assessment and Action Plan updated.* • *There is no implemented gender portfolio architecture in the CO.* **Action 2.1.4** Update CO Gender Mainstreaming Capacity Assessment and Action Plan. **Indicators:** • *Number of assessment reports developed.*	3,000			UNDP ETH CO	SIDA	Programm e costs	3,000

Indicators / Targets	Action					Responsible	Source	Budget Category	Total
• Number of action plans on gender sensitive recruitment processes for increased gender parity at all levels developed. • Number of capacity building workshop reports on SH and SEA policies and guidelines organized. • Number of CO Gender Mainstreaming Capacity Assessment and Action Plans updated. • Pilot gender portfolio approach implemented. **Targets:** • 1 assessment report developed. • 1 action plan on gender sensitive recruitment processes for increased gender parity at all levels developed. • At least 45 (M25/F20) CO staff and IP personals with enhanced knowledge and skills on SH and SEA policies and guidelines. • 1 CO Gender Mainstreaming Capacity Assessment and Action Plan updated. • Pilot gender portfolio approach implemented.	**Action 2.1.5** Implement the gender portfolio architecture in the CO.	3,500		3,500		UNDP ETH CO	SIDA		7,000
Subtotal (per quarter)		16,500	2,500	3,500	-				
Subtotal (per half year)		19,000		3,500					
Subtotal (EFY 2016-2017)		22,500							

Activity 3.1 Strength the capacity of the CO on Risk Management, including Social and Environmental Safeguards and Project Grievance Mechanisms

Output / Baseline	Action				Responsible	Source	Budget Category	Total
Output 3 Strengthen the capacity of the CO on Risk Management, including Social and Environmental Safeguards and Project Grievance Mechanisms. **Baseline:** • Inadequate knowledge and skill on SES and SESP on implementing partners and CO staff, disaggregated by sex (M30, F5). • Inadequate collaboration with academic institutions, and other partners on SES capacity	**Action 3.1.1** Organize SES trainings for UNDP programme and project personnel and key IPs personnel.	1,500	5,574		UNDP ETH CO, UNDP RBA, HQ/BPPS	SIDA	Trainings, Workshops and Conferences	7,074
	Action 3.1.2 Recruitment of SES trainers from academic institutions and strengthen collaboration on SES capacity building.	3,500	4,000		UNDP ETH CO, UNDP RBA, HQ/BPPS	SIDA	local Consultancy	7,500

Gaps / Indicators	Action				UNDP ETH CO	SIDA	Trainings, Workshops and Conferences	Committed in 2023
building. • *Inadequate awareness of Stakeholder Response Mechanism (SRM) at CO.* • *Inadequate implementation of project-level GRMs for every Substantial and High-Risk project.* • *Existing projects reviewed and ensured the quality of SESPs and related SES documents.* • *Inadequate project monitoring for SES implementation.* **Indicators:** • *Number of UNCT, CO and Key IPs staff with enhanced technical skills and knowledge on thematic SES and SESP, disaggregated by sex.* • *Number of recruited consultants and collaborated academic institution on SES capacity building.* • *Number of CO and Key IPs staff participated on stakeholder engagement workshop.*	**Action 3.1.3** Organized stakeholder engagement workshop to strengthen the CO Stakeholder Response Mechanism (SRM).				UNDP ETH CO		Trainings, Workshops and Conferences	Committed in 2023
	Action 3.1.4 Strengthen the implementation of project-level GRMs for every Substantial and High-Risk project.				UNDP ETH CO		Technical support	
	Action 3.1.5 Review and ensure the quality of SESPs and SES management documents prior to project approval.				UNDP ETH CO		Review of SES documents	

								UNDP ETH CO	SIDA	Visit and Monitoring
Action 3.1.6 Monitoring of the SES implementation and other critical activities of the SES action plan.		400	200	400	200	400				1,200

• Number of projects strengthened and implemented project level GRMs.
• Number of Vertical and non-Vertical projects SESPs reviewed for improved quality prior to submission for approval.
• Number of projects monitoring of projects for the SES implementation.

Targets:
• *50(M25/F25) UNCT, CO and Key IPs staff with enhanced technical skills and knowledge on SES and SESP, disaggregated by sex.*
• *2 trainers recruited and collaboration created at least with two university on SES capacity building.*
• *1 stakeholder engagement workshop held to validate and strengthen Stakeholder Response Mechanism (SRM) at CO.*
• *All Substantial and High-Risk projects strengthened and implemented project-level GRMs.*
• *All Vertical and non-Vertical SESPs and SES documents reviewed to improved quality prior to submission for approval.*
• *At least 4 high risk and substantial risk projects monitored to ensure for their SES implementation at site level.*

Subtotal (per quarter)		5,400	9,774	400	200	200				
Subtotal (per half year)			15,174		600					
Subtotal (EFY 2016-2017)				15,774						

Activity 4.1 Enhance the capacity of the CO on Knowledge Management

								UNDP ETH CO	SIDA	Video production
Output 4 The capacity of the CO on Knowledge Management Enhanced										Committed in 2023
Baseline:										
Action 4.1.1 Support creation of awareness around SES and gender to enhance integration into programme planning, implementation and monitoring										

Activity / Indicators / Targets						Responsible	Source	Budget description	Amount
Awareness creation intro to SES video product produced. There is no formalised KM process in the Country Office. **Indicators:** • Number of awareness creation video product on gender integration. • Number of staff with enhanced awareness on KM sessions disaggregated by sex. • Number of staff trained. • Number of knowledge products. **Targets:** • 1 awareness creation video product on gender integration produced. • 50(F25/M25) CO and identified IP staff with enhanced capacity on capturing and communication results and knowledge including improved use of data visualisation. • Knowledge sharing sessions held quarterly with the CO staff and identified IP staff, disaggregated by sex (25M, 25F). • Knowledge products produced and shared quarterly.			5,000			UNDP ETH CO, UNDP HQ/BPPS	SIDA	Trainings, Workshops and Conferences	5,000
Action 4.1.2 Organize capacity building training on capturing and communication development results and knowledge, including use of data visualisation tools									
Action 4.1.3 Organize regular knowledge sharing sessions to identify good practices and opportunities including in KM (capture lessons from COP28)	3,000					UNDP ETH CO, UNDP HQ/BPPS	SIDA	KM sessions	3,000
Action 4.1.4 Green Legacy Initiative (GLI) documentary						UNDP ETH CO	SIDA	Consultancy	Committed in 2023
Action 4.1.5 Prepare knowledge products to capture and showcase UNDP's engagement and results in the areas of climate change and environment.	2,900		2,900			UNDP ETH CO	SIDA	Document, design and layout	5,800
Subtotal (per quarter)	3,000	7,900	2,900	2,900	200				
Subtotal (per half year)		10,900		2,900					
Subtotal (EFY 2016-2017)			13,800						
Total (per quarter)	26,900	36,674	10,300	200					
Total (per half year)		63,574		10,500					
Total (EFY 2016-2017)			74,074						
GMS (UNDP ETH Share)			5,926						
Grand Total			80,000.00						